



## Reliant BrokerConnect® Access Request Form

Return completed form to  
 fax # (832) 584-2021 or BrokerConnect@reliant.com

Reliant BrokerConnect® has two levels of access: (i) "Administrator" and (ii) "Representative." Please identify the level of access you are requesting. Each individual user is required to have his or her separate login and password and to acknowledge the Reliant BrokerConnect® User Agreement and Terms of Use. This Access Request Form is also used to modify existing users' access.

*Please complete all fields on the form below and return the signed form to Reliant.*

Name of Broker: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_  
 (Street Address/PO Box)

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

**Access level: Administrator:** Individuals with this level of access will be able to view accounts for all representatives

Name	Phone	Email	Date of Birth	Initial* if deactivating

*\*only required when notifying Reliant that account should be deactivated*

**Access level: Representative:** Individuals with this level of access will have limited access to only see "My Accounts"

Name	Phone	Email	Date of Birth	Initial* if deactivating

*\*only required when notifying Reliant that account should be deactivated*

Before Reliant will grant individuals access to Reliant BrokerConnect®, Reliant may conduct criminal and civil background checks on applicant-users. Reliant conducts background checks to determine whether each applicant-user has anything in his or her background that may compromise applicant-user's ability to conduct business with honesty, integrity and in accordance with NRG's core values. By signing below, the applicant-user of Reliant BrokerConnect® acknowledges (i) that Reliant may conduct the above-described background checks; (ii) that Reliant reserves the right to refresh or conduct ongoing background checks if the undersigned is granted access to Reliant BrokerConnect®; and (iii) that providing the requested information to Reliant may or may not result in Reliant granting the undersigned access to Reliant BrokerConnect®. Applicant-user agrees to provide Reliant any additional information that it may require during the course of the background checks;

*The undersigned represents that (i) he or she is authorized to make this access request in connection with job duties performed on behalf of the Broker identified above; and (ii) that the information provided is accurate and complete.*

\_\_\_\_\_  
 Signature of individual requesting access

Name printed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_